

TOWN OF

## **POLICY #414**

### **Anti Idling Corporate Policy**

**Purpose of the Policy** To reduce air pollution from vehicle and equipment exhausts; promote energy (fossil fuel) conservation; **reduce wear and service needs** on vehicles and equipment.

**Policy Statement** This policy prohibits any unnecessary idling by Town of Sundre owned vehicles at all times in any place and no idling in Town of Sundre parking lots by the public and staff.

Sundre is committed to leading by example when it comes to environmental sustainability. By implementing this policy, the Town will reduce emissions produced by fleet vehicles; reduce Sundre's impact on the environment and improve the air quality for all.

**Definitions Idle/Idling:** means the engine is running while the vehicle is stationary or the piece of equipment is not performing work.

**Policy** In temperatures of -19 Celsius and warmer, Town of Sundre Vehicles and any vehicles parked in Town parking lots shall not be idling for any period longer than 30 seconds to 1 minute (Diesel **powered** vehicles may idle for up to a maximum of 5 minutes to warm up).

In temperatures of -20 Celsius and colder, Town of Sundre Vehicles and any vehicles parked in Town parking lots shall not be idling for any period longer than 5 minutes **(see exceptions)**.

All Town of Sundre parking lots shall be **idle free zones and signage posted**.

Idling is not allowed if a vehicle is already warmed up. (Example: **coffee** break)

**Exceptions** A Town Fleet Vehicle or any vehicle parked in a Town of Sundre Parking lot may idle until the windshield is **defrosted**.

Town fleet vehicles and equipment that require idling in order to maintain working order, such as the Peace Officer Unit, Emergency Vehicles, grader, backhoe, sidewalk

**sweepers** in winter, and the gas unit, may idle **when** required.

Diesel powered **vehicles are not restricted by** this policy when the temperature is -20 C and colder.

Town Staff and Council are encouraged not to idle their personal vehicles off of Town Property, but are not regulated in this policy.

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**Responsibilities** The Director of Operations shall administer **consequences to fleet operators** in violation of the policy:

First Offence: Verbal Warning Second Offence: Written Warning Third Offence: Formal review/appraisal of the employee.

Any visitor's vehicles idling on Town property/parking lots will be encouraged not to do so, though no consequence shall be administered until such time as an Anti-Idling Bylaw comes into place for the Town of Sundre.

**References/Research** Natural Resources Canada ([www.oeenr.gc.ca](http://www.oeenr.gc.ca)) City of Red Deer Corporate Administrative Policy 4608-CA (Anti-Idling)

**Approval Signature:** Wandal Title: Chief Administrative Officer

Revision: 0

Date: September 20, 2010 Resolution No. 325/10

Reviewed By:

**Review Schedule:** Annual

**Next Review:** September 2011

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