



PAMZ | Parkland Airshed
Management Zone

Minutes: Technical Working Group Meeting
Date: March 25, 2011
Location: ERCB Red Deer, Midnapore & St. Albert Offices

Red Deer Attendees:	Andrea Brack - NRCB Aaron Rognvaldson - Husky Brian Vanderzwan - Imperial	Shane Lamden - Nova Jim Saltvold - Public Reg Watson - Public	Dale Nylund - Altagas Mohammad Shoaib - AENV Kevin Warren - Amarok
Midnapore Attendees:	Al Duben - ERCB Lee Loran - Focus	Harold Gold - Bonavista	Lenin Flores - Focus
St. Albert Attendees:	Marcella deJong – Dow		

Bolded Items are Action Items

1. The meeting was called to order by Group chair, Aaron Rognvaldson at 0910.
2. The attendees in the Red Deer, Midnapore and Edmonton introduced themselves.
3. The agenda was reviewed and accepted as distributed
4. The minutes of the January 14, 2011 meeting were accepted.
5. The status of action items arising from the January 14, 2011 meeting was reviewed.

Al will have John Grant send Kevin a copy of the report summarizing results of ERCB Monitoring survey around the James River Site On Dec. 2-3 and 8-9, 2011. **Done**

Kevin will follow up with Bob Myrick concerning the possibility of changing PAMZ network over to 60-day sampling if the pilot project is successful. **Carry Forward.** Kevin waiting to hear back from Bob Myrick as AENV having internal discussions about how to translate new 30-day objective into policies.

Kevin will talk to a few consultants about an assessment and cost and make a decision as to whether or not to engage their services to assess the Louis lake VOC sampling results. **Dropped.** Kevin did discuss work with a consultant however before work could begin a report was received from AENV. Indications that VOC levels are higher at landfill than at residence but inconclusive results as there were no extended wind conditions that resulted in a true source (landfill) – receptor (residence) scenario.

Kevin will prepare funding applications for the OMP Implementation and 2010 Annual

Report. He will make a decision on applying for the Crossfield-Carstairs and Caroline data assessments after reviewing funding application guidelines in detail. **Dropped.** Kevin had conversations with AENV confirming funding was for existing projects only, not new ones.

Kevin will draft a straw dog TOR leaving the purpose, goals and objectives vacant. He will complete the remainder of the document based on work previously done for the ozone management plan committee's TOR. **Done.**

Team members will review the straw dog and add their ideas for the purpose, goals and objective sections prior to March 4, 2011 and e-mail to Kevin or Aaron. **Done.**

Kevin will compile team members' input into a complete straw dog TOR for discussion at the next TWG meeting. **Done.** On today's agenda.

Aaron will distribute the Draft charter to TWG members who will provide their comments prior to March 4 and e-mail to Kevin or Aaron. **Done.**

Kevin will incorporate all comments into a revised document for discussion at the next TWG meeting. **Done.** On today's agenda.

6. PAMZ AQM Program

Kevin had prepared a summary of program operations and results from December 2010 through early March 2011 that Aaron had distributed to TWG members for their review prior to the meeting. Discussion at the meeting was limited to questions about the summary (none) and an update on new developments.

Kevin has still not received the Quality Assurance Plan Audit conducted February 15-16, 2011 by Calvin Consulting.

Action: Kevin will continue to follow-up with Calvin and discussion of the QAP Audit results will be added to the agenda of the next meeting.

Since December 2010 there have been 12 exceedances of the PM_{2.5} daily objective (30 µg/m³) at the Red Deer Station. Kevin is concerned that their effect on the 2009-2011 assessment may lead to a triggering of the Canada Wide Standard PM_{2.5} Framework planning trigger. PM_{2.5} results for early 2011 at Stations in Edmonton and especially Calgary indicate similar trends.

Action: Kevin will investigate the Red Deer PM_{2.5} exceedances and trends and report back to the TWG at June Meeting.

7. Terms of Reference Review

The draft Terms of Reference, incorporating member's comments were reviewed, finalized and approved by the group.

Action: Aaron will distribute the Final Terms of Reference to TWG members, and assuming no further comments will table at the June Board of Director's Meeting.

Action: Kevin will ask other airsheds about their procedures for reporting <90% uptime at the next Alberta Airsheds Council meeting.

8. Five-Year Plan Objective 1.1 Charter

The draft Charter for Assessing the Human Health Impact of Air Quality – Focusing on AQHI and CWS parameters incorporating member's comments received since the last meeting was reviewed, finalized and approved by the group.

Action: Aaron will distribute the Charter's Final Terms of Reference to TWG members, and assuming no further comments will table the Final Terms at the June Board of Director's Meeting.

Action: Aaron will inform Board of Directors of TWG's progress on charter at the March 30 Board Meeting.

Action: Kevin and Aaron will set up a meeting with AENV and Environment Canada to discuss implementing the AQHI reporting and forecasting into the PAMZ website.

10. Other Business

Group was reminded that PAMZ is still looking for nominations for the Action HERO (Action for a Healthy Environment by Reducing Ozone) Awards. Deadline May 31, 2011

Deadline for applications for Martha Kostuch Scholarship (\$2500 for Grade 12 student(s) entering environmental-related post-secondary program) is July 1, 2011

ERCB is installing a SMART Board at the Red Deer Boardroom which could be utilized by PAMZ TWG in implementing future meetings.

There was no other business to discuss

11. Upcoming Events

OMP Committee Meeting – March 25, 1:30 PM, Sylvan Lake Room, AENV Red Deer

PAMZ Board Meeting – March 30, 3-6 PM, Boardroom, GH Dawe Centre, Red Deer

Presentation on Wood Buffalo's Air Monitoring Program– March 30, 6:30-7:30 PM,
Boardroom, GH Dawe Centre, Red Deer

Earth Hour (turn off lights and all power) 8:30-9:30 Saturday, March 26

CPANS Annual General Meeting and Conference – Lister Centre, U of A, Edmonton April
4-5, 2011

PAMZ Issues Identification Public Meeting – Lacombe Memorial Centre 6:30-8:30 PM,
Thursday, May 19

Red Deer River Watershed Alliance – Community Water Issues Workshops

West Country Seniors Centre, Sundre, April 26, 2011, 10 am - 3 pm

Quality Inn (North Hill Inn), 7150- 50th (Gaetz) Ave, Red Deer, April 27, 2011, 10 am - 3 pm

Oyen Seniors Centre, 219 2nd Street W, Oyen, April 28, 2011, 10 am – 3 pm

12. Next Meeting – June 10, 2011, 0900 - 1200 hrs Face-to-Face, ERCB Boardroom,
202, 4909 - 49th St., Red Deer

ADJOURNMENT

The meeting was adjourned at 11:15